



NABUA WATER DISTRICT

San Francisco, Nabua, Camarines Sur

Tel. Nos. (054) 288-339 / 288-4294

nabuawd@yahoo.com

NEW SERVICE CONNECTION APPLICATION REQUIREMENTS

- 1 pc – valid ID (*photocopied clear, back to back*)
- 1 pc – Cedula (*latest*)
- 3 pcs – Service Fees & Cost of Materials Form
- 1 pc – Service Application & Construction Order Form
- 3 pcs – Water Service Contract

Note: Please fill up information required on all checked items (*marked red*) in all of the forms and on Water Service Contract.



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SERVICE FEES & COST OF MATERIALS

Name : _____

Address : _____

A. SERVICE FEES	AMOUNT
_____ Installation	_____
_____ Reconnection	_____
_____ Relocation	_____
_____ Others _____	_____

B. MATERIALS

<u>Qty.</u>	<u>Unit</u>	<u>Particulars</u>	
_____	pc	Saddle Clamp	_____
_____	length	G.I. Pipe ½ Schedule 40	_____
_____	set	Meter stand	_____
_____	pc(s)	Gate valve ½	_____
_____	pc(s)	Union patente ½	_____
_____	pc(s)	Straight elbow ½	_____
_____	pc(s)	Teflon tapes	_____

C. OTHERS (Specify)

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

TOTAL _____

Prepare by: _____

Approved by: _____

Issued (Materials) by: _____

Cashier : _____

Date Paid : _____

Amount : _____

O.R. : _____



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SERVICE APPLICATION & CONSTRUCTION ORDER

SERVICE CONNECTION NO. _____

Applicant : _____
 Address : _____

Investigation of Applicants:
 System is: _____ Adequate
 _____ Inadequate

I hereby apply for a water service connections size _____ to be located at _____
 _____.

Availability of Applicant's Plumbing Installation:
 _____ Adequate
 _____ Inadequate

I understand the connection will be made until I is approved and all charges are paid. I assume responsibility for the water and all water passes through the connection. I will conform to the rules and regulation of the Water District.

Investigated by: _____

 Date

 Signature of Applicant Date

Amount of Charges:
 1. Installation Costs:
 a. Residential/Gov't P _____
 2. Commercial/Industrial _____
 3. Reconnection Fee _____
 4. Boring Fee _____
 5. Others _____
 Total Amount P _____

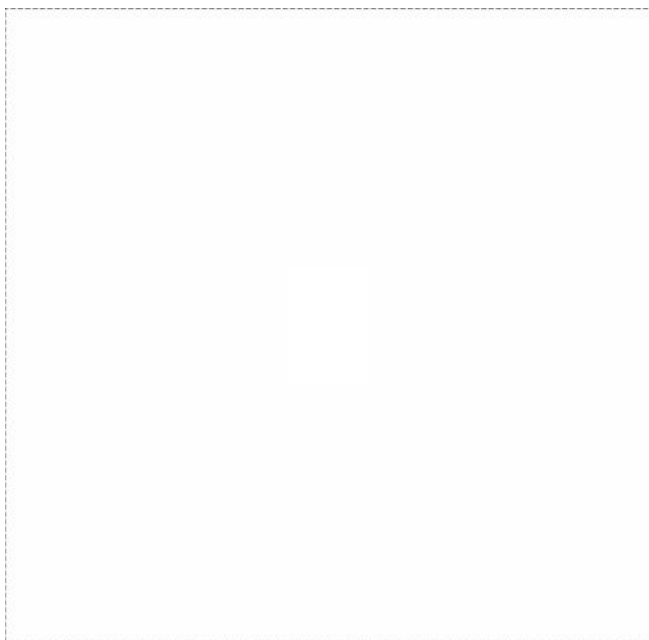
I hereby bind myself to pay any unpaid water bills of the occupant in case he/she vacates and premises permanently.

 Owner of the Building Date

Approved for Installation

 General Manager

SKETCH OF LOCATION OF PROPOSED SERVICE CONNECTION



Installed by: _____
 Plumber
 Date: _____
 Reading: _____

Conformed of first billing of _____
 If installed even on last week of _____

MATERIALS ISSUED		
Description	Unit	Quantity
_____	_____	_____
_____	_____	_____
_____	_____	_____

Meter No. _____
 Trade Mark: _____
 Account No. _____

 Signature over printed name

WATER SERVICE CONTRACT

Pursuant to the provision of Presidential Decree No. 198 as amended by Presidential Decree No. 768, and in accordance with the existing laws, rules and regulations governing water supply for the public consumption, this Water Service Contract entered into by and between the NABUA WATER DISTRICT, represented by its General Manager, hereinafter referred to as the DISTRICT, and _____ of _____ herein referred to as the CONSUMER.

WITNESSETH

1. The DISTRICT agrees to furnish water service to the CONSUMER at the above address and be charged for consumption based on the DISTRICT's duly approved water rates by the Board of Directors of the DISTRICT and the Local Water Utilities Administration;
2. The CONSUMER agrees that when the water rates and other charges are increased, modified or amended reasonably, the CONSUMER shall interpose no objection provided due notice is served to all concerned;
3. The DISTRICT reserves the right to determine the size and location of water meter;
4. Charges for the digging, filling and restoration in connection with the tapping of a service connection shall be assumed by the CONSUMER, however all works from the water mains to the water meter shall be done by Water District personnel only;
5. Tappings or connections not applied with the DISTRICT is deemed illegal and shall be penalized according to the penalties provided for in the Water Crisis Act (WCA) of 1995;
6. The CONSUMER shall secure the necessary excavation permit and shall be responsible for the restoration of road pavements and other damages as a result of the service connection. In case unnecessary incidents happen due to the excavation of road pavements, the liability shall be assumed solely by the CONSUMER and the DISTRICT shall not be held liable;
7. The CONSUMER agrees to refrain from giving, selling or allowing sub-connection from his/her service connections;
8. Should the CONSUMER be a tenant or renting the premises where the service is installed, he shall secure the conformity of the land/building owner to be jointly and severally liable for any obligation which his tenant CONSUMER may have left unpaid to the DISTRICT when CONSUMER vacates the premises where the service is installed;
9. The DISTRICT shall not be held liable for service interruptions beyond its control;
10. All water bills, service charges and other dues are payable at the office of the DISTRICT or in places designated by the DISTRICT;
11. All water bills shall be immediately due and demandable and shall be considered delinquent if not paid on the due date indicated on the water bill. Service may be disconnected if the water bill is not paid within FIVE(5) days from due date. In case of disconnection, no connection shall be made unless CONSUMER pays all the amount due, with the additional charges that the DISTRICT may impose and a reconnection fee of P100.00 when reconnected within 60 days after disconnection and P500.00 and P600.00 when reconnected after 60 days of disconnection for residential and commercial connections respectively;
12. DISTRICT employees have the right to enter the premises of the CONSUMER during reasonable hours in the presence of the owner or a witness in case the owner is out, in the performance of their official functions and duties;
13. The DISTRICT or any of its authorized representatives shall have the right to conduct inspections on the CONSUMER's household plumbing installations. The duties, responsibilities and obligations of the DISTRICT maintenance in the installation of the pipeline is limited up to the meter only. All works beyond and after the water meter shall be borne by the CONSUMER;
14. The CONSUMER shall be held liable for any loss or damage to the water meter. When the accuracy of the water meter is questioned, the DISTRICT upon request of the CONSUMER will conduct official test of the water meter in accordance with the existing rules and regulations of the DISTRICT;
15. When the water meter malfunctions and does not register the water that passes through it, average consumption for the last three (3) months shall be the basis of charges for the present billings;
16. The DISTRICT shall initiate the installation of the service applied for by the CONSUMER only after full payment of all required charges are paid to the DISTRICT, however the DISTRICT may reuse service installation when in its option, such installation would be prejudicial to the DISTRICT;
17. The DISTRICT reserves the right to disconnect (tapping point) or discontinue existing service connection for any of the following:
 - a. for fraudulent use of water;
 - b. for non-payment of delinquent water bills;
 - c. for repair;
 - d. if entry to the CONSUMER's premises is denied to the DISTRICT personnel in the performance of their official duties;
 - e. for non-compliance and violation of the rules and terms of this contract; and
 - f. for causes that are beyond the control of the DISTRICT.
18. In case of court litigation which may arise between the DISTRICT and CONSUMER, the case will be filed and tried in the Municipal Trial Court of Nabua, Camarines Sur; and
19. The CONSUMER finally agrees to abide by the rules and regulations of the DISTRICT.

Nabua, Camarines Sur, this _____ day of _____, 20 ____ .

_____ and _____ and _____
General Manager Consumer Lessor

EPUBLIC OF THE PHILIPPINES)

) S.S.

BEFORE ME, this _____ day of _____, 20 _____ at Nabua, Camarines Sur personally came to me and appeared the General Manager, representing NABUA WATER DISTRICT with CTC No. _____ issued on _____ at Nabua, Camarines Sur and _____ representing the CONSUMER with CTC No. _____ issued on _____ at Nabua, Camarines Sur known to me and known to be the same persons executing the foregoing instrument consisting of one (1) page only where the acknowledgment is written and acknowledged to me that the parties have voluntarily and in their free act executed the foregoing instrument.

WITNESS MY HAND AND SEAL on date and place UT SUPRA.

Doc. No. _____ ; Page No. _____ ;
Book No. _____ ; Series of 20 _____ ;